

Meeting Minutes: Cardiff Junior Ice Hockey Club

Meeting: Cardiff Junior Ice Hockey Club – General Committee		Venue: Cardiff Bay Yacht Club	
Date: Meeting Friday 18th July 2008			
Issued by: Paul Hayes	File Name/ Location:	Meeting No: 12	
Next Meeting: 31st August 2008	Next Meeting Venue: Cardiff Bay Yacht Club	Next meeting date: 19:00hrs for 19:30hrs start	
Present: 1/18	Apologies: 2/18	Copies To:	
Steve Fiisher	Leanne Roberts		
Dave Newton	Wendy Gray		
Richard Hart	Steve Gray		
Andy Edwards	Jana Raffaelli		
Jamie Elston	Kerry Decaux		
Rob Jones	Stewart Griffiths		
Mandy Powell	Scott Buglass		
Paul Hayes	Lisa Galea		
Dave Oliver	Jon Oliver		
	Sharon Davies		
	Chris Thomas		

Meeting/ Item Number	Item	Actions	Action Assigned
1/6	ADOPTION OF LAST MEETING MINUTES	Minutes from meeting dated 30 th May 2008 accepted by Jane Hall. Proposed: Jane Hall Seconded: Paul Hayes	Mandy Powell
2/9	MATTERS ARISING	No matters arising from the previous meeting but confirmed by MP that ENL and U18s session could combine as the 15 yr old was injured and not at practice.	
5/18	ACTIONS	No known outstanding items.	
1/3	REGISTRATIONS & CRB FORMS	MP provided reminder all players should register before 1st August else they cannot ice. If players/parents hold off sessions will be combined and hours ice reduced to secure costs. CRB forms still to be completed for some Managers.	Mandy Powell / Dave Oliver
7/18	SPONSORSHIP and FUNDRAISING	DO reported that community chest work in progress and Barclays Bank a possibility as a match sponsor.	

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4/9	ON ICE & OFF ICE TRAINING	<p>DO confirmed Decaux cleared to assist with LTP and U10s. Suggestion for rota for L1s to attend sessions and assist.</p> <p>PH reported session times will need to change, likely August, impact U16s on a Monday evening.</p> <p>DO to issue reminder for training times lead up to break and first week back.</p> <p>PH/MP reported that fixtures will likely commence September - Tony Lack will co-ordinate 10s-18s.</p>	<p>Paul Hayes</p> <p>Dave Oliver</p>
1/2	WEB DEVELOPMENTS	No updates. Suggestion to have web so that we have managers place updates.	Paul Hayes
5/9	GAME DAY PROCEDURES	<p>MP / PH reported U10s require 1 x L2 and 2 x L1 Coaches for game days - Coaches will need to act as referees - impact caused by change in Elite league system going to a 4 man system.</p> <p>PH reported at away games where nets are in place then spectators must be away from this area.</p>	
11/18	TREASURERS REPORT	<p>Showing a current deficit of around £2.9k impacted due to the contribution to Zbynek Sebor. Work in progress also to begin recovery of outstanding fees.</p> <p>NB. Any monies paid directly to Zbynek are not shown in the accounts only those from CJHC.</p> <p>General discussion re reduced fees for members of management team. No definitive decision reached though a consensus that serious consideration needs to be given.</p>	Dave Oliver
2/3	PR & NEWSLETTER	Reminder that PR members in place and should be utilised and no one team to work independantly.	ALL
13/18	CHILD PROTECTION	PH updated there was one matter currently being dealt with, verbal communication taken forward.	
7/9	FIXTURES	Imminent work in progress by Steve Gray as season nears.	Steve Gray
5/6	TRAVEL	<p>DO recommended and accepted that travel continues with Castell this year - best quote from 9 companines - £600 east side of M25 and £500.00 west side of M4.</p> <p>Additional travellers (i.e. outside one parent one player) additional £5.00</p> <p>Proposed by Dave Oliver Seconded by Dave Newton</p>	Dave Oliver
8/9	MERCHANDISE	Dave Oliver no updates current, pending ongoing discussions so Jackets on hold	

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1	NEXT MEETING	31st August 7pm for a 7.30pm start.	
		The Meeting concluded at 21.45	

TABLE OF ACTIONS:

Agenda Item:	Action On:	Details	Completed Yes/No
1..3	MP and DO	Registrations, combining ice time	
4..9	DO and PH	Change in Ice Time, Session Reminder	
1..2	PH	Updates to web by managers	
11..18	DO	Fees chase ups	
7..9	SG	Fixtures	
5..6	DO	Travel	