

Meeting Minutes: Cardiff Junior Ice Hockey Club

Meeting: Cardiff Junior Ice Hockey Club – General Committee Date: Meeting Friday 19th September 2008	Venue: Cardiff Bay Yacht Club
Issued by: Mandy Powell	File Name/ Location:
Next Meeting: 17th October 2008	Next Meeting Venue: Cardiff Bay Yacht Club
Meeting No: 14	
Next meeting date: 19:00hrs for 19:30hrs start	

Present: 1/18 Mandy Powell Jon Oliver Leanne Roberts Dave Oliver Jana Raffaelli Rob Jones Paul Hayes Sharon Davies Jane Hall Nick Matthews	Apologies: 2/18 Scott Buglass Dave Newton Steve Gray Chris Thomas Stewart Griffiths Andy Edwards Jamie Elston Richard Hart	Copies To:
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Meeting/ Item Number	Item	Actions	Action Assigned
1/6	ADOPTION OF LAST MEETING MINUTES	Minutes from meeting dated 29th August 2008 accepted by Rob Jones Proposed: Jane Hall Seconded: Sharon Davies	Mandy Powell
2/9	MATTERS ARISING	Managers Considerations, cover under mail agenda items	
5/18	ACTIONS	Only item carried forward, full kit reminder	Mandy Powell
1/3	REGISTRATIONS & CRB FORMS	MP update - Martin Lewis / Stewart Griffiths CRB to complete MP update - only J. Jefferies and T. Francis pending	
7/18	SPONSORSHIP and FUNDRAISING	No update, matters progressing	

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4/9	ON ICE & OFF ICE TRAINING	<p>DN reported Goalie training work in progress - time for Aubrey yet to be determined.</p> <p>MP update - U10s numbers now in the region to propose move to 2 sessions per week. Consider move to implement w/c 26th September</p> <p>JR reported on behalf of parents request to move Monday evening ice slot. PH reported potential option on the table but subject to DCF agreement.</p> <p>PH to distribute revised times DO to inform Planet Ice re Wednesday session and costs .</p> <p>PH reported that Coach responsibility to decide ability to train / play up. If arbitration required review by PH, GA and BP.</p>	Paul Hayes Dave Oliver
1/2	WEB DEVELOPMENTS	Continued intention for Managers to be able to update the web site; Remains work in progress Web Manager away to 26th. Template for match reports distributed.	All Managers
5/9	GAME DAY PROCEDURES	<p>NM reported that Wendy Gray and Steve Gray offered assistance on first home game for U12s.</p> <p>Game day trophies - maximum expenditure £5.00. DO to progress.</p> <p>MP reminder - dressing rooms, all teams to leave them as they are found.</p> <p>PH reminded that it is EIHA mandate that where a player is eligible to ice for a second team, the priority is the primary age group.</p>	Dave Oliver
11/18	TREASURERS REPORT	<p>DO reported accounts progressing and that if a venue is required for an AGM then Whitchurch will accommodate.</p> <p>DO reported that he had been approached by Thomas of Barry but Castell remained the more viable costings for travel. Charges may need to be reviewed, potential rise.</p> <p>DO requested Game / Programme / Bus to be handed over immediately - last year, held onto for too long.</p> <p>DO reported Community Chest awarded but Council needed confirmation of L1 licence awards for Juniors and requiring insurance liability confirmation - meeting due.</p> <p>DO confirmed LTP is £10.00. Mandates to be followed up.</p> <p>DO reported that he is reviewing considerations for remuneration for contributions by Coaches and Managers but must sit with financial review.</p>	All Managers Dave Oliver
2/3	PR & NEWSLETTER	Newsletter released	
13/18	CHILD PROTECTION	No outstanding matters. SD looking for confirmation that all consents now in for photos to be taken.	All Managers
7/9	FIXTURES	Agreed challenge in place of league fixture forfeited U14s.	

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5/6	TRAVEL	<p>DO confirmed bus company holds the away fixtures.</p> <p>JH reported that from her conversation with the company they confirmed they would like Managers to make contact.</p> <p>RJ to confirm the travel plans submitted for ENL</p>	All Managers Rob Jones
8/9	MERCHANDISE	No further update	
13/1	Devils Negotiations Update	Meetings again postponed, nothing therefore to report, but remains work in progress.	Dave Newton / Paul Hayes / Dave Oliver
13/2	EIHA Matters	DN potined out that any matters with the EIHA will follow the required routes. Point made following recent interactions with a parent where process questioned but proven to have been followed within best practice.	
13/3	AGM	Remains on hold - venue available.	
13/4	Challenge Matches	Optional, but subject to DO and financial viability.	
13/5	ENL	<p>Confirmed ENL agreement on 10 mth season. ENL shirts progressed. Madge, Manson the remaining and potential longstanding issue.</p> <p>MC reported during games, mid period entertainment, U10s and figure skating. Looking for sponsorship. Eddie Evans in discussion with Tropicana.</p> <p>Game day will look to utilise fourth line and develop U18s. Game day fliers sanctioned.</p>	
AOB 14/1	LTP Cupboard	All need to manage as equipment is going astray - cones, pucks, training board.	All Managers
14.2	Devils Tickets	Update PH with requirments - subject to change. List generated to Planet Ice.	
14.3	U16s 18/10	L2 Required	
14.4	Cross Ice	Only 1 x L2 and 2 x L1 required.	
14.5	L1 Coaches	Inactivity of L1 on the ice. Approach and attach to a team. Email out to welcome the boys.	Mandy Powell

TABLE OF ACTIONS:

Agenda Item:	Action On:	Details	Completed Yes/No
5.18	Full Kit	Reminder	
4.9	On Ice / Off Ice	New Times / Planet Ice aware	
1.2	Web Dev	Template Use	
5.9	Game Day	Trophies	
11.18	Treasures Report	Presenting Income / Mandates	
13.18	Child Protection	Consent Forms	
5.6	Travel	Bus Company Contact	
13.1	Negotiations	Progress	
14.1	LTP	LTP Cupboard	
14.5	L1	Invite	
	NEXT MEETING	17th October 2008 7pm for a 7.30pm start.	
		The Meeting concluded at 21.45	