

Meeting Minutes: Cardiff Junior Ice Hockey Club

| Meeting: Cardiff Junior Ice Hockey Club – General Committee | | Venue: Cardiff Bay Yacht Club | |
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| Date: Meeting Wednesday 28 th November 2007 | | | |
| Issued by: Paul Hayes | File Name/Location: | | Meeting No: 7 |
| Next Meeting: 23 rd January 2008 | Next Meeting Venue: Cardiff Bay Yacht Club | Next meeting date: 19:00hrs for 19:30hrs start | |
| <p>Present: 1/7</p> <p>Zbynek Sabor [ZS] Paul Hayes [PH] Wendy Gray [WG] Stephen Gray [SG] Jane Hall [JH] Rob Jones [RJ] Jana Raffaelli [JR] Richard Hart [RH] Scott Buglass [SB]</p> <p>Apologies: 2/7</p> <p>Mandy Powell [MP] Bill Buglass [BB] Steve Baber [SB1] Dave Newton [DN] Shannon Hope [SH] Jamie Elson [JE] Andy Edwards [AE] Ian Wood [IW] Sharon Davies [SD] Steve Fisher [SF] Dave Oliver [DO] Jason Jones [JJ] Lisa Galea [LG] Eddie Evans [EE] Jon Oliver [JO]</p> <p>Copies To:</p> | | | |
| Meeting/ Item Number | Item | Actions | Action Assigned |
| 3/7 | ADOPTION OF LAST MEETING MINUTES | Minutes of the previous meeting on the 7 th November 2007 had been circulated to all members of the committee prior to the meeting and it was requested that they were accepted as a true record. Proposed: Wendy Gray Seconded: Jana Raffaelli Vote 8-0 | |

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| 4/7 | MATTERS ARISING | There were no matters arising from the minutes. | |
| 5/7 | ACTIONS | Actions from the last meeting were discussed and the following noted: Item 6/6 – Andrew Gray’s duplicate licence received. Awaiting Owen’s duplicate. Item 7/6 – JH to contact Cardiff Council on lottery licence. Item 12/6 – Membership cards started. Item 18/5 - Completed. Other items not discussed due to MP unavailability and DO family illness. | MP JH |
| 6/7 | REGISTRATIONS & CRB FORMS | No update on registrations. WG awaiting CRB forms for SG and herself. | MP |
| 7/7 | SPONSORSHIP AND FUNDRAISING | PH confirmed that LG had arranged 4 bag packing sessions and that the raffle tickets issued recently had to be returned by 16 th December. WG confirmed that she had not received tickets due to DO recent unavailability. LG asked by e-mail that for those taking part in fundraising activities that they would receive a percentage of the monies they raised to be used for themselves in the club. SB confirmed sponsorship from Domino’s Pizza and proposed membership discounts. In exchange their logo would appear on the new jackets and that there would be advertising in our newsletter and programmes and on the website. | |

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| <p>8/7</p> | <p>ON ICE & OFF ICE TRAINING</p> | <p>Update from ZS ZS was concerned about trying to get off ice training facilities especially for the summer months. For unforeseen closures of the rink the option of swimming could be repeated. ZS was concerned about the amount of ice time lost due to cancellations by the rink.</p> <p>PH expressed concern about the lack of communication between the rink and juniors over cancellation of sessions.</p> <p>ZS then briefly updated the committee on the continuing progress of each team. U10 ZS main concern remains the lack of numbers. U12s and U14s ZS confirmed performing well. U16 ZS reported that there were still some discipline problems within the team and this had necessitated some U14s playing up an age group this weekend to conform with EIHA rules on numbers of players icing in each team. U18' & ENL ZS reported no concerns.</p> <p>WG agreed to check price and availability of the new facilities at St Cenydd School for the summer months.</p> | <p>WG</p> |
| <p>9/7</p> | <p>WEB DEVELOPMENTS</p> | <p>There were some minor issues on updating the website. PH asked for details of the Comets website to link to and confirmed that there was a link on the Inferno website to the juniors. RJ mentioned that there was a need to take action on statistics and the</p> | <p>PH</p> |

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| | | ENL. PH reiterated that reports are required for all games as well as regular updates. These should be passed to SD for publicity and website. PH confirmed that local journalists are accessing the site. | |
| 10/7 | GAME DAY PROCEDURES | <p>PH asked that managers monitor the hole in the wall in the away changing room to ensure no further damage takes place.</p> <p>JH complained about the lack of a locked door between changing rooms and WG asked about locking doors in general.</p> <p>PH agreed that if there was an issue about preventing access to changing rooms then the doors should be locked.</p> <p>PH explained that he was going to send a formal complaint to the EIHA from the club over the continuing use of the one referee system in junior games.</p> <p>PH reiterated that game sheets needed to be completed correctly as some were still being rejected and also that they are sent away promptly after each match.</p> <p>PH asked managers to remind their parents that if there were not enough volunteers to help at games then the game would not go ahead.</p> | |
| 11/7 | TREASURERS REPORT | No Treasurers Report. | |

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| 12/6 | PR & NEWSLETTER | No update on PR and newsletters. | |
| 13/7 | CHILD PROTECTION | No update RP to be invited to give update at next meeting. | |
| 14/7 | FIXTURES | <p>SG advised that those under 10s games before Devils matches would need to be rearranged; that Romford U10s have been invited to Cardiff; that WG and ZS had agreed not to travel to Invicta U10s for a challenge game; and ZS asked that another U10s game should be rearranged for a fairer 7 home, 8 away game split.</p> <p>SG advised that the under 12s fixtures were now finalised and that the under 14s fixture against Lee Valley had been rearranged for April. The U16s had been offered a date for a challenge game against Bristol.</p> <p>SG asked for views on Romford's request to change an under 18s game due to mock exams. This was refused due to uncertainty over available ice time.</p> <p>The Comets asked whether one of their home April/May games could be rearranged to earlier in the year. SG agreed to look into it.</p> | SG |
| 15/7 | TRAVEL | No update. PH confirmed that the under 16s and under 18s would not be sharing a coach on Sunday due to concerns over return times. PH advised that the issue of sharing coaches to games should be looked at for Saturday games next season. | |

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| 16/7 | MERCHANDISE | PH advised that only jackets would be purchased and that players could wear any black tracksuit trousers to the games. | |
| 17/7 | AOB | <p>U10 WG raised the issue over cancelled ice time and the effect on U10s parents as well as an issue with the skaters. PH and ZS agreed to look at all options including holidays and those Saturday's where there was only one game to try to help. PH also agreed to discuss with DO the possibility of one free away coach. PH would raise the issue of the skaters with the rink.</p> <p>U12 SB raised the issue of lack of ice time for training between now and the New Year and that he would be unavailable for Saturday games. SB also raised an issue about numbers on the ice during the Monday session with the netminders on as well. PH and ZS agreed to look at other options including holidays before the New Year games. JR and WG agreed to look at their availability to help out the under 12s on Saturdays before asking for other support. JH confirmed that there were few options for netminder training and PH advised that it was not possible to move them elsewhere.</p> <p>U14 The gym in Coleg Glan Hafren would be open from 5.30pm to 7pm on a Wednesday provided there was</p> | <p>PH, ZS</p> <p>PH, DO</p> <p>PH</p> <p>PH, ZS</p> <p>JR, WG</p> |

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| | | <p>enough interest £2 per session, £5 registration.</p> <p>U16 No issues for AOB</p> <p>U18 No issues for AOB</p> <p>BWL No issues for AOB</p> <p>ENL No issues for AOB</p> | |
| 18/7 | NEXT MEETING | Next meeting 23 rd January 2008 19.30pm for 19.45pm start. | |
| | | The Meeting concluded 20.50pm | |

TABLE OF ACTIONS:

| Agenda Item: | Action On: | Details | Completed Yes/No |
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| 6/6 - Registrations | Mandy Powell | Arrange duplicate licences for Andrew Gray and Owen Bradshaw. | Andrew's licence received awaiting Owen's. |
| 7/6 - Sponsorship & Fundraising | Lisa Galea | Lottery licence to be sourced and purchased for CJIHC | No. Jane Hall to contact Cardiff Council. |
| 11/6 - Treasurers Report | Dave Oliver | To supply definitive numbers of members by next meeting | Not available |
| 12/6 – PR & Newsletter | Sharon Davies & Eddie Evans | Laminated specimen of membership cards for companies Posters for circulation at leisure centres | Membership cards started. |
| 15/6 - Travel | Dave Oliver & Mandy Powell | Bus fee's | Not available |
| 18/5 - AOB | Zbynek Sabor, Eddie Evans & Steve Baber | Direction and discipline of ENIHL Dragons | Completed |