

Meeting Minutes: Cardiff Junior Ice Hockey Club

Meeting: Cardiff Junior Ice Hockey Club – Coach & Managers' Meeting		Venue: Llandaff North Rugby Club	
Date: 25 th July 2006			
Issued by: Mandy Powell	File Name/Location:	Meeting No: 1	
Next Meeting: 16 August 2006	Next Meeting Venue: Llandaff North Rugby Club	Next meeting date: To be confirmed	
Present: Steve Baber Dave Oliver Dennis Davies Paul Hayes Robin Mongahan Richard Hart Jacqui Haslam Mandy Powell Tim Bowers Colin Griffiths Steve Fisher Marilyn Parsons Scott Buglass Bill Buglass Mary Jones		Apologies: Rob Jones Wendy Gray Andy Clarkson Andrew Thorne Jana Raffaelli Claire Stansfield Bob Stansfield Andy Edwards Chris Thomas Lee Carson Dave Newton	
Copies To:			
Meeting/Item Number	Item	Actions	Action Assigned
	MATTERS ARISING		
1/1	Proposal to Bob Phillips	Dave Oliver and Steve Baber gave a précis of events to date, re-iterating previous comments that CJIHC look to safeguard the financial interests of the players. Whilst no agreement had been reached, CJIHC were willing to return to discussions with Bob Phillips and Bill Buglass agreed to mail	BB
1/2	Registrations	M Parsons and M Powell concurred that the registrations were hitting the 100 mark. It is recognised that there will be those players on holiday and ENL are yet to register and the numbers will see an increase for the start of the season.	

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		Managers and Coaches cards currently being compiled for release to the EIHA. Newly appointed Managers to attend a Level 1 course viz. Scott Buglass, Jana Raffaelli and A.N.Other Confirmed teams affiliated – U10s, U12s, U14s, U16s Div1 and 2, U19s and ENL.	MP MP
1/3	Players Conduct	Paul Hayes explained the unique situation for this year with U19s and ENL and that more experienced players in U19 will be used to sustain Div 1 status. Training and Playing up is at the discretion/decision of Coaches with some interjection by Managers, and subject to discipline and conduct. Agreed that all players commit to their age group in the first instance, save for exceptional circumstances. Paul Hayes provided précis on more stringent discipline codes invoked by the EIHA for the forthcoming season. Concurrence that zero tolerance on inappropriate conduct and support must be there for all. Agreement that there must be a clear policy and appeal process with clear, prompt communication lines, and pre-season warning to Parents; such meetings to be held by Managers and Coaches. Player Handbook to be distributed and signed at commencement of the season. Appropriate documentation to be uplifted to the web.	Disciplinary Committee ALL PH / TB
1 / 4	Sponsorship	Bill Buglass précised current achievements e.g. Land Sec, Spec Savers for ENL. Bill looking to market ENL as a professional team out fo the rink and to this aim has produced a sponsorship package; PH confirmed that pricing therein was suitable. In addition, several other ideas re player kit package, match sponsorship, professional Club programme.	
1/5	Club Uniform	Concurred that a move to EIHA regulations of	

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		a standard team apparel; black helmets, shorts. This can be commenced during the forthcoming season, but thereafter is a requirement.	
		Team Kit is to remain in the possession of the Team Manager.	ALL
		Team Kit is not to be worn during training sessions.	ALL
1/6	Ice & Off Ice Training	MP confirmed ice time booked at Bristol, Swindon may waiver due to plant issues.	
		Off ice training to commence every Wednesday at Llandaff North Rugby Club – 6.30 arrival for a 7.00pm start.	CG
		Managers to advise those parents travelling to Swindon and Bristol of the compensation to be paid – Swindon maximum of £20.00, Bristol Bridge.	ALL
		All payments will be at the discretion of the Treasurer.	DO
1/7	Web Developments	PH and TB have worked on the production of On line mail boxes for the management team; passwords etc to be released and further information to follow.	
		Intention to maintain the web as the portal for information and store all relevant information pertaining to CJIHC. One area that will remain outside of the public domain by nature of the requirement is Child Protection.	
		Managers will in the future update the Calendar as required.	
	AOB		
1/8	Treasurers Report	Steve requested that going forward there be a treasurers report, a summary of how the balance sheet looks.	SB / DO
	Photo Monies	Dave Oliver still requires payment for photos produced.	ALL
	CRB Forms	Those outstanding to be completed	ALL
	Discussions with Bob Phillips	Robin Monaghan requested that it be place on record that he had spoken with Bob, but that Bob had always contacted him and not vice versa.	